Graduate Council Minutes for Meeting  
Friday, August 29  
11:15 AM, SSB 549

Members Present: LeAnn Beaty, Christine Carucci, Vigs Chandra, Scotty Dunlap, Dennis Field, Robin Haar, Wardell Johnson, Doris Pierce, Cynthia Resor, and Ray Richardson

Office of Graduate Education and Research: Gerald Pogatshnik, Amber Gray and Stephanie Cunagin

Members Not Present: Larry Sexton (prior notice) and John Bowes (prior notice)

Visitor(s) Present: N/A

I. CURRICULUM
   • N/A

II. GRADUATE FACULTY
   • N/A

III. STUDENT AFFAIRS
   • N/A

IV. ANNOUNCEMENTS
   • CAA updates: August 21, 2014 - No graduate items were reviewed
   • Electronic Dissemination of Graduate Council Items: The Graduate School will only send out documents electronically. Items will be posted to blackboard and emailed to the subcommittee members upon receipt.
   • Enrollment: Graduate enrollment is currently at an all time high for EKU.
   • GA Orientation: The new GA orientation was held at the beginning of August. Students attended the general orientation and had the opportunity to attend breakout sessions such as teaching, blackboard, and research training. Approximately 115 students participated.

V. ITEMS FOR DISCUSSION
   • Graduate Student Members: Previously the SGA provided the names of student members but last year graduate council members nominated students from their programs to participate as student members on the graduate council. The new process will continue this year as well. Members can send names to the Graduate School until September 15th and the students will be chosen by the executive council.
   • Tasks for the 2014-15 Academic Year:
     • The Graduate School will be exploring the current structure of the members and how they represent graduate programs as a whole. They will also be discussing the pros and cons of expanding to include a member from each program or department.
     • With the changes occurring in graduate education and at EKU the creation of subcommittees focused on doctoral programs or online education will also be reviewed. In order for these subcommittees to be successful the Graduate Council membership would need to expand.
     • The Graduate Council will review the current application process for graduate faculty status to ensure that it is as streamline as possible. It may be possible to populate the form using digital measures information.
• Currently the graduate language requirement mandates that an international student take either the TOEFL, IELTS, or participate in the ELS program. However, currently the IELTS score requirement is slightly below the level of the TOEFL. The Council will look at raising the IELTS score requirement to ensure consistency.

• Currently there is no policy on admissions that contain conditions such as taking undergraduate courses. This causes a problem as students who are admitted as graduate students must pay graduate tuition for all courses unless the student specifically requests to pay the undergraduate rate for those prerequisite courses. In programs that require a substantial amount of undergraduate programs this could cause a substantial cost increase for the student.

• Research Mentor Workload Study: The QIC sent out a survey in order to research mentoring workload. Items in the required course load such as theses, capstones, final projects, and dissertations were reviewed. 2/3 of faculty did not have workload credit for these items. The remaining 1/3 all had different ways to count the workload. The results were difficult to quantify because of the drastic differences among programs.

• Senate Leadership Committee: The Graduate Council will present a proposal to the Senate Leadership committee stating why a graduate council member should serve on the Senate Leadership Committee.

• ELS Recruiting: In order to increase international enrollment and diversity across the university the Graduate School will be recruiting internationally in October.

VI. ACTION ITEMS
• Subcommittee Member Selection:

VI. GRADUATE COUNCIL SUBCOMMITTEES REPORTS
• N/A

VII. OTHER
Next meeting: September 26, 2014

VIII. ADJOURNMENT
Meeting Adjourned at 12:00pm