I. MINUTES
Consideration of the minutes from May 2, 2014 and August 29, 2014

II. CURRICULUM

Arts & Sciences
Mathematics and Statistics
New Course MAE 707 Seminar in Mathematics Education
Create a new seminar course for the MAE prefix.
New Course MAE 880 - Seminar in: ____
Create a new 800-level seminar course for the MAE prefix.
New Course MAE 890 - Independent Study in: ____
Create a new 800-level independent study course for the MAE prefix.
Course Dropped MAT 870 - Seminar in Secondary Mathematics
Drop course. Course is no longer taught.

Education
Educational Leadership and Policy Studies
New Course EDL 998 - Capstone
Add a new course to the Ed.D. in Leadership and Policy Studies

Health Sciences
Environmental Health & Medical Lab Science
Course Dropped EHS 877
Course was replaced by EHS 825

Exercise & Sport Science
New Course GRD 887f
Exercise and Wellness Project Review
New Course PHE 896
Sports Administration Capstone
Program Revision ESSC
M.S. in Physical Education

Occupational Science & Occupational Therapy
Course Revision OTS 845
Course will become a capstone course
Course Revision OTS 846
Course will become a capstone course
Course Revision OTS 847
Course will become a capstone course
Program Revision M.S. Occupational Therapy
OTS 845, 846 & 847 to become capstone courses and replace Comprehensive Exam and Thesis.

III. GRADUATE FACULTY
Full:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Next Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>Custer, Melba</td>
<td>Occupational Therapy</td>
<td></td>
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<tr>
<td>Harter, Cynthia</td>
<td>Economics</td>
<td></td>
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<tr>
<td>Thompson, MaryEllen</td>
<td>Occupational Therapy</td>
<td></td>
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</table>

Associate:
• N/A
Initial Associate:

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Lane, Michael</td>
<td>Exercise and Sports Science</td>
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<td>Watson, Kelly</td>
<td>Geography and Geology</td>
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Adjunct/Clinical/Practitioner:

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<tbody>
<tr>
<td>Amanda Wiggins</td>
<td>Safety, Security, and Emergency Management</td>
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</table>

IV. STUDENT AFFAIRS

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Ramsey</td>
<td>Safety, Security, and Emergency Management</td>
<td>Dr. Scotty Dunlap</td>
</tr>
</tbody>
</table>

V. ANNOUNCEMENTS
- CAA updates: **September 18, 2014 CAA Meeting**

VI. ITEMS FOR DISCUSSION
- Research Mentor Workload Survey
- Policy Discussion: Requirement on 800-level hours

VII. ACTION ITEMS
- Graduate Council Student Member

VI. GRADUATE COUNCIL SUBCOMMITTEES REPORTS
- QIC Subcommittee
- Student Affairs Subcommittee
- Curriculum Subcommittee
- Faculty Subcommittee

VII. OTHER
- Next meeting: October 31, 2014

VIII. ADJOURNMENT
Graduate Council Minutes for Meeting  
Friday, September 26, 2014  
11:15 AM, SSB 549

Members Present: LeAnn Beaty, Christine Carucci, Vigs Chandra, Mary DeLetter, Scotty Dunlap, Dennis Field, Robin Haar, Wardell Johnson, Doris Pierce, Cynthia Resor, and Ray Richardson

Office of Graduate Education and Research: Gerald Pogatshnik and Amber Gray

Members Not Present: John Bowes (prior notice), Robin Haar (prior notice) and Larry Sexton (prior notice)

Visitor(s) Present: Barbara McDermott, Margaret Yoder, and Karin Sehmann

MINUTES

Consideration of the minutes from May 2, 2014 and August 29, 2014  
Motion: Johnson 2nd: Beaty [APPROVED]

I. CURRICULUM

Arts & Sciences  
Mathematics and Statistics

New Course: MAE 707 Seminar in Mathematics Education  
Create a new seminar course for the MAE prefix.

MAE 707: Tabled

New Course: MAE 880 - Seminar in: _____  
Create a new 800-level seminar course for the MAE prefix.

New Course: MAE 890 - Independent Study in: _____  
Create a new 800-level independent study course for the MAE prefix.

Course Dropped: MAT 870 - Seminar in Secondary Mathematics  
Drop course. Course is no longer taught.

Motion: Resor 2nd: Johnson [MAE 890 and MAT 870 APPROVED; MAE 880 APPROVED contingent upon determination of syllabus requirements for MAE 880]

Education  
Educational Leadership and Policy Studies

New Course: EDL 998 - Capstone  
Add a new course to the Ed.D. in Leadership and Policy Studies

Motion: Pierce 2nd: Resor [Return to program for revision]

Health Sciences  
Environmental Health & Medical Lab Science

Course Dropped: EHS 877  
Course was replaced by EHS 825

Motion: Resor 2nd: Richardson [APPROVED]

Exercise & Sport Science

New Course: GRD 887f  
Exercise and Wellness Project Review

New Course: PHE 896  
Sports Administration Capstone

Program Revision: ESSC  
M.S. in Physical Education

Motion: Resor 2nd: Pierce [All Exercise and Sport Science items APPROVED]
**Occupational Science & Occupational Therapy**

Course Revision OTS 845 Course will become a capstone course
Course Revision OTS 846 Course will become a capstone course
Course Revision OTS 847 Course will become a capstone course
Program Revision M.S. Occupational Therapy OTS 845, 846 & 847 to become capstone courses and replace Comprehensive Exam and Thesis.

*Motion: Resor 2nd: Pierce [All OT items APPROVED]*

II. GRADUATE FACULTY

**Full:**

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<tbody>
<tr>
<td>Custer, Melba</td>
<td>Occupational Therapy</td>
<td>Fall 2019</td>
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<tr>
<td>Harter, Cynthia</td>
<td>Economics</td>
<td>Fall 2019</td>
</tr>
<tr>
<td>Thompson, MaryEllen</td>
<td>Occupational Therapy</td>
<td>Exempt</td>
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*Motion: Beatty 2nd: Dunlap [All Full nominations APPROVED]*

**Associate:**
- N/A

**Initial Associate:**

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<tbody>
<tr>
<td>Lane, Michael</td>
<td>Exercise and Sports Science</td>
<td>Fall 2016</td>
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<tr>
<td>Watson, Kelly</td>
<td>Geography and Geology</td>
<td>Fall 2016</td>
</tr>
</tbody>
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*Motion: Beatty 2nd: Dunlap [All Initial Associate nominations APPROVED]*

**Adjunct/Clinical/Practitioner:**

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<td>Amanda Wiggins</td>
<td>Safety, Security, and Emergency Management</td>
<td>Fall 2019</td>
</tr>
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</table>

*Motion: Beatty 2nd: Dunlap [All ACP nominations APPROVED]*

III. STUDENT AFFAIRS

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<tr>
<th>Name</th>
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<th>Completion By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Ramsey</td>
<td>SSEM/Scotty Dunlap</td>
<td>December 2015</td>
</tr>
</tbody>
</table>

*Motion: Johnson 2nd: Beaty [APPROVED]*

IV. ANNOUNCEMENTS
- CAA updates: September 18, 2014 CAA Meeting: No graduate items or policy issues were discussed.
- AAUP will be holding a meeting today (Sep 26, 2014) to look over new policies such as faculty dismissals.
- Academic Affairs will be hosting an open forum on Wednesday October 1st, 2014.
- The compliance policy will ensure uniformity and awareness of policies across campus. It will create accountability in terms of financial and ethical situations. This will also include a review of current administration evaluations.

V. ITEMS FOR DISCUSSION
• Research Mentor Workload Survey: The executive council will review the survey at the next meeting. 1/3 of respondents are currently receive workload credit. The council will decide how to disseminate the information.

• Policy Discussion: Requirement on 800-level hours: Currently there are discrepancies in Degreeworks capabilities and policies pertaining to the number of required 800 level hours. Degreeworks operates under the assumption that 15 hours are required at the 800 level which includes syllabus hours. However, policy states that the required 15 hours should be in exclusion of any thesis work. There is a problem with practice vs policy so in order to provide consistency the graduate council will discuss and vote on whether to eliminate the thesis hour restriction in the policy.

VI. ACTION ITEMS
• Graduate Council Student Member: Kristen LeBrun from Exercise and Sports Science and Robert Tyler from Government were chosen to be the student members on the council.
  
  Motion: Pierce 2nd: Beaty

VI. GRADUATE COUNCIL SUBCOMMITTEES REPORTS
• QIC Subcommittee: The QIC Subcommittee will be working on the faculty workload study information dissemination, doctoral community building among EKU faculty, and bylaw changes.
• Student Affairs Subcommittee: No Report
• Curriculum Subcommittee: No Report
• Faculty Subcommittee: The Faculty Subcommittee will be looking over graduate faculty status requirements.

VII. OTHER
  
  Next meeting: October 31, 2014

VIII. ADJOURNMENT
  
  Meeting Adjourned at 12:26pm

  Motion: Wardell 2nd: Pierce